

MINUTES
EXECUTIVE BOARD
of the
Nashville Area Metropolitan Planning Organization
August 20, 2014

Attendees: Mayor Rogers Anderson, Mayor Howard Bradley, Mayor Ernest Burgess, Ms. Teresa Claxton, Mayor John Coombs, Mayor Philip Craighead, Mayor Bonnette Dawson, Mayor Karl Dean, Ms. Jessica Gore (for Mayor Ed Hagerty), Mayor Jo Ann Graves, Mr. Mike Harris (for Mayor Betsy Crossley), Mr. Gerald Herman (for Mayor Michael Arnold), Executive Anthony Holt, Mr. Paul Keltner (for Mayor Dean Dickey), Mr. Victor Lay (for Mayor Rick Graham), Mr. Larry McGoogin (for Gov. Bill Haslam), Mayor Ken Moore, Mr. Ed Oliphant (for Vice-Mayor Diane Neighbors), Mr. Dana Richardson (for Mayor Shane McFarland), Mr. Kevin Rigsby (for Mayor Mary Esther Reed), Mr. Tim Roach, Mayor Ken Wilber

Approve June 18, 2014 Meeting Minutes

Mayor Ken Wilber, Chair, opened the meeting at 9:03 a.m. Mayor Ken Moore moved to approve the June 18th meeting minutes with Mayor Howard Bradley seconding. The motion passed unanimously.

Public Comment

Ms. Margo Chambers, Nashville (519-7530), said that since the MPO facilitates the Mayors Caucus, she should be made aware of these meetings. She also said that GNRC could be a member of the Board but shouldn't have a vote since they once oversaw the RTA. She also wants a full copy of the certification report (not just the Executive Report). All TIP projects should list the CFDA and all federal opportunity numbers. She asked how the MTA can draw 5307 funds on sustainable communities regional planning grants are between HUD, the FTA and the EPA and doesn't include FHWA. Monthly updates on all grants with CFD numbers with the amounts involved as this involves the TIP at these MPO meetings. She asked that all sustainable HUD grants where the MPO is the lead applicant be listed on the TIP. There is a TRB conference next week and but there should be an environmental analysis topic.

Mr. Ken Martin, Mt. Juliet City Manager, introduced Ms. Jessica Gore, Public Works Director, who will be the new Mt. Juliet representative on the Board and Mr. Andy Barlow, Deputy Public Works Director, who will be the alternate.

MPO Chair's Report

Mayor Wilber welcomed the new members of the Board: Robertson and Maury Counties, the cities of Greenbrier and Nolensville, and the Nashville MTA (as a representative of transit operators).

Results of MPO Federal Certification Review

Mr. Michael Skipper, MPO director, introduced Ms. Teresa Claxton, FHWA, who gave a brief overview of the Certification review. She said that the Federal regulation require that FHWA and the Federal Transit Administration (FTA) jointly review and evaluate the transportation planning process for MPOs with an urbanized area population of over 200,000 people no less than every four years to determine the degree to which the MPO meets the federal requirements. The review consisted of an assessment of the degree of which the MPO meets the requirements of the federal regulations, a desk review of all the planning products that the MPO has developed, an on-site visit, and an opportunity for the public, Executive Board, and TCC members to speak with the reviewers.

This was the 7th review this MPO has gone through and the Certification was done on August 4th. There were no corrective actions named. There were 20 commendations for the MPO including public health into its planning processes, integrating land use and transportation considerations, having developed a web-based evaluation tool for the RTP projects, having a web-based tracking system for the TIP, and the use of visualization tools in meetings and on the website to enhance the public participation. There were 20 recommendations, including continuing to evaluate the transportation connectivity gaps for access to essential services, engage transit agencies on the MAP-21 requirements especially the transportation performance management elements on performance measures and performance targets, ensure that public meeting notices and agendas are published in accordance with the Public Participation Plan (PPP), to update the PPP to reflect the changes in the membership, demographic and U.S. Census information and Federal legislation, and to seek to educate stakeholders.

The report recognized this MPO for the excellent work it does.

For the complete Certification report, go to
http://www.nashvillempo.org/publications_docs/

Additional background is included in the attachment and available online at:
http://www.planning.dot.gov/Documents/Primer/intro_primer.asp

Endorse FY 2015 Unified Planning Work Program (UPWP)

Mr. Skipper said that the draft *FY 2015 Unified Planning Work Program* (UPWP) describing planning studies and research efforts scheduled for the period between October 1, 2014 and September 30, 2015 has been out for public review and comment. No comments have been received. The program meets federal planning requirements and serves as the MPO's annual operating budget and regional dues schedule. It also establishes the member dues structure.

A complete copy of the proposed UPWP is available at www.NashvilleMPO.org/plans_programs/upwp/.

Mayor Wilber opened the public hearing. Ms. Margo Chambers, Nashville, said that transportation funds for sustainable communities need to be added to the UPWP. With no further comments, Mayor Wilber closed the public hearing.

Mr. Tim Roach moved to adopt MPO resolution 2014-004, approving the FY 15 UPWP. Mayor Jo Ann Graves seconded and the motion passed unanimously.

SCHEDULE:

- May/June – State and Federal Review
- 6/4 – TCC Endorsement
- 6/18 – XB Endorsement
- 7/28-8/20 – Public Review and Comment Period
- 8/6 – First Public Hearing (TCC)
- 8/20 – Second Public Hearing / Adoption (XB)

Proposed Amendments to the FYs 2014-2017 TIP

Ms. Anna Emerson, MPO staff, said that the following proposed amendments to the *Transportation Improvement Program* (TIP) need to go out for a 21-day public review and comment period and two public hearings are required prior to adoption by the Board. She gave a brief overview of each project. She mentioned that there were 2 typos that need to be corrected. On TIP # 2014-029 the “5339” in the first line of the second table on the project sheet should read “5307” and on project 2014-030, the TIP # should read “2014-85-012”.

Mayor Graves asked a clarifying question about the new electric support vehicles for the MTA. Mr. Roach moved to endorse the proposed amendments for public review and comment. Mayor Ken Moore seconded and the motion passed unanimously.

More information is available at NashvilleMPO.org/plans_programs/tip/.

AMENDMENTS:

| TIP # | RTP # | Project Name | Sponsor | Action |
|----------|-------------|--------------|---|----------------|
| 2014-026 | 2011-16-119 | 1086-107 | Goodlettsville Bike/Ped Plan – Greenway Connectors | Goodlettsville |
| 2014-027 | 2014-36-042 | 1086-602 | Springfield Greenway – Phase 3 | Springfield |
| 2014-028 | 2008-15-048 | 1015-311 | Misc. Support Equipment | Nashville MTA |
| 2014-029 | 2014-85-023 | Consistent | Music City Star Misc. Support Equipment & Passenger Amenities | RTA |
| 2014-030 | 2014-85-012 | 1085-320 | Purchase/Rehab of MCS Locomotive Rail Cars | RTA |

SCHEDULE:

- 7/25 – *Application Deadline*
- 8/6 – *TCC Endorsement*
- **8/20 – XB Endorsement**
- 8/23-9/17 – Public Review and Comment Period
- 9/3 – First Public Hearing (TCC)
- 9/17 – Second Public Hearing / Adoption (XB)

Nashville-Davidson UZA Transit Formula Funding Agreement

Mr. Skipper recommended that the Nashville MTA be re-appointed as the designated recipient (DR) of FTA Sections 5307 (Urbanized Area Transit) and 5310 (Enhanced Mobility for Seniors/ Individuals with Disabilities) grants distributed to the Nashville-Davidson Urbanized Area (UZA), and to expand that designation to include grants from FTA Sections 5337 (State of Good Repair) and 5339 (Bus/Bus Facilities). The DR is responsible for administering FTA formula grant funds to projects selected by the Nashville Area MPO as part of the approved Transportation Improvement Program and adopted Regional Transportation Plan.

REQUESTED ACTION:

- **Agenda Item 7A.** Approve the memorandum of agreement between the MPO and transit partners operating within the Nashville-Davidson UZA.
Mayor Moore moved to approve this memorandum with Mr. Gerald Herman seconding. The motion passed unanimously.
- **Agenda Item 7B.** Adopt resolution 2014-005, appointing the Nashville MTA as the DR of FTA Section 5337 (State of Good Repair) program funds for the Nashville-Davidson UZA.
Executive Anthony Holt moved to adopt this resolution. Mayor Bradley seconded and the motion passed unanimously.
- **Agenda Item 7C.** Adopt resolution 2014-006, appointing the Nashville MTA as the DR of FTA Section 5339 (Bus/Bus Facilities) program funds for the Nashville-Davidson UZA.
Mayor Graves moved to adopt this resolution with Mayor Bradley seconding. The motion passed unanimously.

2040 Regional Transportation Plan Update

Mr. Skipper presented an overview of the development schedule, including the call-for-projects period, for the 2040 Regional Transportation Plan (RTP). He said that the RTP is the gateway to federal funding dollars. He said that there will be a county-wide prioritization meeting in each county in September and

October for elected leaders, business leaders and other stakeholders once that county has submitted their project list.

This list is more than a wish list; it is a fiscally constrained document showing a broader needs list. There is a web-based software to assist with the application submittal.

Mr. Skipper said that at the Annual Meeting on November 12th the final list of project candidates for funding will be revealed. The staff will evaluate and prioritize the project list during November – January. The narrative for the document will then be written. The adoption of the new RTP will be in December 2015.

More information about the 2040 RTP is available at 2040.NashvilleMPO.org.

SCHEDULE:

- 7/2 – *Call-for-Projects Announced*
- 8/7 – *Initial Project Lists Due*
- **9/30 – Final Applications Due**
- September/October – Countywide Prioritization Meetings
- 11/12 – 2040 Candidates Finalized at Joint TCC-XB Meeting

MPO Director's Report

- MPO staffing
Mr. Skipper introduced Ms. Michelle Lacewell as the new deputy director and communications director. He said that there are three more new staff member coming on-board during the next month – a technical lead, a modeler, and a transit/freight/safety planner.
- Mr. Skipper said that a random sample service just kicked off a survey on attitudes on transportation options. He said that the website will be available to the public for this survey.

Other Business

Mr. Larry McGoogin, TDOT, said that the call for transportation alternatives projects is due November 3rd. He said that a multi-modal access grant is coming soon and he said that the Programs office is introducing a new program called accelerated delivery program which is a pilot project that will move projects through the system faster. Webinar on August 27th.

With no further business, the meeting was adjourned at 9:40 a.m.

Date: September 17, 2014

Ken Wilber

The Honorable Kenneth Wilber
Chairman, MPO Executive Board

M Skipper

Michael Skipper, AICP
Executive Director & Secretary