



NASHVILLE AREA

Metropolitan Planning Organization

Technical Coordinating Committee Meeting

Wednesday, April 4, 2012 | 10:30 AM

Howard Office Building, First Floor Conference Room
700 2nd Avenue South | Nashville, Tennessee

1. **Approve March 7, 2012 Regular Meeting Minutes ([attachment](#))**

Requested Action: Approve minutes, or amend as necessary.

2. **Public Comment**

3. **TCC Chair's Report**

- May 23rd Save the Date: 4th Annual Convening the Region Summit (CRT/MPO) – *Capitalizing on Regional Collaboration for Economic Development*
- Farewell Bob Weithofer
- Other comments

4. **Roundtable Discussion: Local Planning Initiatives**

MPO Technical Coordinating Committee members will share updates on local planning initiatives happening across Middle Tennessee.

Requested Action: For information purposes only.

5. **Tennessee Department of Transportation Report**

6. **MPO Director's Report**

- Reminder: Call-for-Studies FY 13 UPWP
- Deadline for Cycle C TIP Amendments
- Other comments

7. **Other Business**

8. **Adjourn until May 2, 2012**

Agenda Item 1. March 7 TCC Meeting Minutes

MINUTES

TECHNICAL COORDINATING COMMITTEE

Of the

Nashville Area Metropolitan Planning Organization

March 7, 2012

Attendees: Mr. Kirk Bednar, Mr. Tom Brashear, Mr. Michael Briggs, Mr. Kevin Comstock, Mr. Billy Davis, Mr. Corbin Davis, Mr. Doug Demosi, Mr. Butch Gelband, Ms. Denise Geminden, Mr. Rick Gregory, Mr. Will Hager, Mr. Joe Horne, Mr. Rodney Joyner, Mr. Donn Lovvorn, Mr. Jim McAteer, Ms. Angie Midgett, Mr. Dana Richardson, Mr. Kevin Rigsby, Mr. Fred Rogers, Mr. Jim Svoboda, Ms. Diane Thorne, Mr. Bob Weithofer

Approve February 1, 2012 Regular Meeting Minutes

Mr. Tom Brashear, Chair, opened the meeting at 10:35 a.m. Mr. Bob Weithofer moved to approve the February 1, 2012 meeting minutes with Mr. Will Hager seconding. The motion passed unanimously.

Public Comment

There was no public comment.

TCC Chair's Report

Mr. Brashear said that there were several bills in the Tennessee Legislature that will have an effect on planning, transportation, and regional authority and encouraged the members to follow them.

2035 Regional Transportation Plan Amendments

Mr. Michael Skipper, MPO director, said that the locally preferred alternative produced from the recently completed Broadway-West End Alternatives Analysis is currently completing a 30-day public review and comment period and needs to be amended into the 2035 Plan. There has been no public comments received to-date.

Mr. Brashear opened the public hearing. There were no public comments. Mr. Brashear closed the public hearing.

Mr. Fred Rogers moved to endorse the proposed amendment for consideration by the Board. Mr. Jim McAteer seconded and the motion passed unanimously.

More information about the 2035 Plan is available on the MPO's website at:
www.nashvillempo.org/plans_programs/rtp/

The schedule for adoption is:

- 2/1 – TCC endorsement
- 2/15 – XB endorsement
- **2/17-3/19 – Public review and comment period**
- **3/7 - First public hearing (TCC)**
- 3/21 - Second public hearing / adoption (XB)

Proposed Amendments to the FYs 2011-2015 TIP

Mr. Félix Castrodad, MPO staff, said that amendments for the Transportation Improvement Program (TIP) for Amendment Cycle FY12-B are currently completing a 21-day public review and comment period. There has been no public comments received to-date.

Mr. Brashear opened the public hearing. There was no public comment. Mr. Brashear closed the public hearing.

Mr. Jim Svoboda moved to endorse the proposed amendments for consideration by the Board. Mr. Jim McAteer seconded and the motion passed unanimously.

More information about the TIP, including proposed amendments, is available on the MPO's website at: http://www.nashvillempo.org/plans_programs/tip/

TIP #	RTP #	Project Name	Sponsor	Action
2008-67-035	1067-161	Concord Road Signals	Brentwood	Program construction
2012-66-182	1085-501	Fairview Multimodal Connector - Phase 1	Fairview	Add project to TIP
2012-56-183	1085-501	Downtown Gallatin Streetscape - Phase 3	Gallatin	Add project to TIP
2008-53-033	1054-275	Various Intersection Improvements	Gallatin	Update description and funding
2012-15-184	1215-001	East-West Connector	MTA	Add project to TIP
2012-16-185	1085-501	Music City Moves	Metro	Add project to TIP
2012-76-186	1085-501	Mini Greenway Connector to MCS station	Mt. Juliet	Add project to TIP
2012-66-187	1085-501	Small Town Connections Project	Nolensville	Add project to TIP
2012-26-188	1085-501	Spring Station Drive Multi-Use Trail	Spring Hill	Add project to TIP
2008-56-082	1056-299	Lower Station Camp Creek Rd Greenway	Sumner Co.	Add funds

TIP #	RTP #	Project Name	Sponsor	Action
2011-72-107	1072-214	I-40 Widening	TDOT	Add funds
2006-417	1062-113	I-65 Widening	TDOT	Add phase; funds
AM-018	1052-223	SR – 109 Widening	TDOT	Add funds; update FY
2012-66-189	1086-602	Thompson's Station Greenway – Phase 1	Thompson's Station	Add project to TIP
232	Consistent	Gateway Trail	Murfreesboro	Add project to TIP

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MPO Mass Transit Program

Mr. Skipper said that the staff received six proposals for the \$1.5M funds available for mass transit program as outlined in the 2035 RTP. He said that the awards would be announced at the May 2nd TCC meeting with adoption at the June Executive Board meeting after the public review and comment period.

Mr. Brashear named Mr. Kevin Comstock, Mr. Svoboda, and Mr. Briggs to the committee to evaluate the proposals.

The schedule for adoption is:

- 1/18 – Call-for-Projects announced
- 3/2 – Deadline for submitting proposals
- 5/2 – TCC endorsement of awards and related TIP amendments
- 5/16 – Board endorsement of awards and related TIP amendments
- 5/18-6/18 – Public review and comment period
- 6/6 - First public hearing (TCC)
- 6/20 - Second public hearing / adoption (XB)

Call for Projects/ Studies for the FY 2013 Unified Planning Work Program

Mr. Skipper said that the MPO staff is in the process of preparing the FY 2013 Unified Planning Work Program (UPWP) and if any jurisdiction has a study they want to please contact the staff with their ideas. He said that there are two projects that will begin soon: 1) SE Area Transportation & Land Use study, and 2) the SR-109 Access Management study.

Mr. Brashear said that it seemed that the SR-109 corridor management report is no longer a TDOT priority. Ms. Angie Midgett said that it has been put on the back burner due to all of the changes at TDOT but they are open for discussion on the issue. Mr. Brashear said that most of SR-109 will already have been improved before a management agreement would be signed.

A list of the current year activities is attached. More information about the UPWP is available on the MPO's website at:

http://www.nashvillempo.org/plans_programs/upwp/

Update on Federal Obligations for MPO Programmed Funds

Mr. Skipper said that the FY 2011-2015 TIP adopted in December 2010 included several new programming policies to ensure that programmed funds are spent in a timely manner by the project sponsor.

Mr. Skipper said that we are approaching deadlines for two of those policies that affect a jurisdiction's continued eligibility for the awarded funds. He referenced TIP for policy #8 and policy#10. #8 requires project sponsors provide proof of the stated local matching funds 3 months prior to the beginning of the federal fiscal year for which the federal grant funds are programmed. A one-year grace period was provided following the adoption of the new TIP. Failure to meet the requirement could lead to the funds being reprogrammed on another project.

Policy #10 requires the project sponsor to obligate grant funds before the end of the fiscal year in which they were programmed. He said that the deadline for obligating the 2012 funds is 9/30/12 with a one-year grace period, that deadline can be extended to 9/30/13. He said that if the grace period is needed, the staff needs to know document the reasons for the project's delay.

Mr. Weithofer asked staff to report on how well the new TIP policies were working and if they have contributed to any delay in project delivery.

Mr. Castrodad said that there has not been any real feedback from sponsors indicated additional delay.

Mr. Skipper that staff would track the results, but given the nature of the TIP and project development, results may not become clear for a few years time.

Mr. Skipper distributed a list of projects affected by TIP policies #8 and #10, along with amounts obligated to date, and requested members verify the information with local knowledge and report any discrepancies. He asked project sponsors to begin

communicating with staff about any potential delays in obligating funds by the deadlines.

A couple of members voiced concern that some of their projects were being held up for reasons beyond their control. Mr. Skipper said that the staff needs to be kept apprised of these issues so that the project won't be penalized and have funding reprogrammed for those types of factors. Ms. Midgett said that the locals need to keep track of their projects by contacting TDOT on a regular basis.

Mr. Billy Davis said that there is a local programs training on April 23rd at the TDOT Region 3 Auditorium. This one-day training will address the needs of local government officials and administrators mostly concerned with managing program funding and overseeing the construction phase of project development. (for more information, contact Ellen Cleveland emcleveland@transystems.com).

Tennessee Department of Transportation Report

There was no TDOT report.

MPO Director's Report

- a) Update on Regional Household Transportation & Health Study
Mr. Skipper said that there will be a 2-3 week delay in the start of the survey so that the glitches with the website can be worked out. He said that if anyone has encountered a specific issue during participation in the pretest, he welcomed the comments. Mr. Gregory said that he has received calls from people complaining about the mandatory 20-minute pitch at the beginning for those who want to give their survey input via the telephone. He wondered if this might affect the validity of the survey and didn't know how many would give up and not participate. Mr. Skipper said that was a valid concern and that participating in the survey will be time-consuming.
- b) Update on Federal Transportation Legislation
Mr. Skipper provided a brief overview of progress by each chamber of Congress to pass transportation authorization legislation.

Mr. Brashear said that he understood that funding for Safe Routes to School program was taken out. Mr. Skipper said they program, by that name, is not identified in the current versions of the proposed legislation but that amendments have been drafted that would add a new program to provide funding to the states and MPO's for those types of projects. Mr. Brashear said that it was unfortunate that enhancements were nixed because these help get many projects done creatively.

c) 2013 Member Dues

Mr. Skipper said that the handout shows what each member jurisdiction's dues will be. He said that most amounts are higher due to population growth.

d) Welcome Jennifer Hill and Bob Moreo!

Mr. Skipper introduced Ms. Jennifer Hill as the new MPO planner. She has dual masters in planning and urban design. She will be more involved with regional housing and local plans helping the locals integrate their local plans with the RTP. Mr. Bob Moreo was also introduced as the new MPO intern. His background is in architecture and he wants to get into planning and economic development. At the moment, he will assist in data collection for an upcoming parking study.

e) Other comments

Mr. Skipper said that the final SW Area Transportation and Land Use study products have been received. He said that the finals for the Tri-County Transportation and Land Use study will be here soon. If anyone outside these corridors wants a copy of either to let him know.

Mr. Skipper said that TDOT has requested that the MPO to reclassify a couple of roads in Rutherford County. He said that if there are any other roads that you want to be reclassified, to let Max Baker know.

With no further business, the meeting was adjourned at 11:28 a.m.

Date: _____

Tom Brashear, Chair
Technical Coordinating Committee

Michael Skipper, AICP, Executive Director
Secretary, Technical Coordinating Committee