

## MINUTES

### TECHNICAL COORDINATING COMMITTEE

Of the

### Nashville Area Metropolitan Planning Organization

November 7, 2012

**Attendees:** Mr. Kirk Bednar, Mr. Tom Brashear, Mr. Michael Briggs, Mr. Jonathan Cleghon, Mr. Marc Corrigan, Mr. Billy Davis, Mr. Corbin Davis, Mr. Doug Demosi, Mr. Joren Dunnavant, Mr. Butch Gelband, Mr. Rick Gregory, Mr. Gerald Herman, Mr. Dwayne Hicks, Mr. Joe Horne, Mr. Jonathan Langley, Mr. Jim McAteer, Ms. Angie Midgett, Mr. John Pewitt, Mr. Rob Raney, Mr. Dana Richardson, Mr. Kevin Rigsby, Mr. Tim Roach, Mr. Fred Rogers, Mr. Jim Svoboda, Ms. Diane Thorne

#### **Approve September 5, 2012 Meeting Minutes**

Mr. Jim McAteer, Chair, opened the meeting at 10:30 a.m. Mr. Tim Roach moved to approve the September 5, 2012 meeting minutes with Mr. Doug Demosi seconding. The motion passed unanimously.

#### **Public Comment**

There was no public comment.

#### **TCC Chair's Report**

- Mr. McAteer said that Item #4, the presentation from TDOT on the I-24 corridor study has been deferred.
- Mr. McAteer congratulated the MPO staff for the wonderful symposium on regional transit. What he took away was how transit helped real estate development. Mr. Tom Brashear said that he wasn't able to attend, but his mayor, Randall Hutto, has been encouraged to modify their major thoroughfare and comprehensive plans as a result of the information he learned. He said that Mayor Hutto was particularly impressed with Mr. Mitchell Silver. Mr. Michael Skipper, MPO director, thanked everyone involved for their hard work. He said that over the day and a half 250 people attended. Recap of photos, videos, and presentations of the Regional Symposium on Implementing Transit can be found in the coming days at [NashvilleMPO.org/symposium](http://NashvilleMPO.org/symposium)

Mr. McAteer also liked that people from all walks of life spoke and attended.

- Mr. McAteer announced the Mr. Rob Raney is retiring at the end of November. He has served on the TCC since 2000. Mr. Raney said that he had enjoyed his time here.

### **Presentation: Interstate 24 Corridor Feasibility Study**

This item was deferred at the request of TDOT.

### **Endorse Amendments to the FYs 2011-2015 TIP**

Mr. Félix Castrodad, MPO staff, gave a brief overview of the below amendments to the *Transportation Improvement Program* (TIP). A 21-day public review and comment period is required prior to adoption by the Board. More information is available at [NashvilleMPO.org/plans\\_programs/tip/](http://NashvilleMPO.org/plans_programs/tip/).

#### **AMENDMENTS:**

<b>TIP #</b>	<b>RTP #</b>	<b>Project Name</b>	<b>Sponsor</b>	<b>Action</b>
2008-46-041	Consistent	Lytle Creek Greenway	Murfreesboro	Add project to TIP
2012-16-185	1085-501	Music City Moves	Metro Nashville	Change sponsor
2011-15-137	1015-309	Local Bus Service Prev. Maint. & Capitalization	MTA	Add funds
2008-17-021	1015-312	CAD, AVL and ITS	MTA	Shift funds
2009-85-018	1085-319	SE Corridor Express Bus Service	RTA	Shift funds
2008-85-091	1085-320	Commuter Rail Prev. Maint. & Capitalization	RTA	Add funds
2011-15-148	1015-308	New Maint. and Office Facility (Peterbilt)	MTA	Add funds, scope

#### **The Schedule for adoption is:**

- **11/7 – TCC endorsement**
- 11/14 – XB endorsement
- 11/16-12/10 – Public review and comment period
- 12/5 – First public hearing (TCC)
- 12/12 – Second public hearing / adoption (XB)

Mr. Brashear moved to endorse the TIP amendments for consideration by the Board for release for public review and comment. Mr. Roach seconded and the motion passed unanimously.

## **MPO ITS/System Management Grant Program**

Mr. Skipper gave an overview of the upcoming call-for-projects for the MPO's ITS/System Management Program established by the *2035 Regional Transportation Plan*. He said that \$825,000 is included in the *FYs 2011-15 Transportation Improvement Program* in MPO Surface Transportation Program (U-STP) grant funds to implement regional projects that improve system operations and performance. He said that any public-sector entity within the MPO's planning area may apply, but that priority will be given to projects located within the Nashville-Davidson Urbanized Area. Any interested private non-profit organization should coordinate with public agencies for funding opportunities. Any project that qualifies for a federal STP grant that also improves the operations of the regional roadway or transit systems without adding lane-mile capacity for motorized or non-motorized vehicles is eligible. Preference will be given to proposals that exhibit multi-jurisdictional collaboration. A sheet was handed out that explained the funding availability and eligibility requirements. Mr. Skipper said that the jurisdiction should plan on having a 20% non-federal match.

Mr. Billy Davis asked when the funds will be available. Mr. Skipper said that the funds are in place but that the process of amending in the projects into the TIP will be done in March 2013. He said that the evaluation committee will be comprised of MPO staff and ITS experts from external organizations.

Mr. Roach asked if the intent was to identify projects that resolve congestion at intersections. Mr. Skipper said that those types of projects are part of the objectives of the program. Mr. Brashear asked if there will be priority given to scoring projects that would help way-finding for different modes of transportation like freight. Mr. Skipper said those types of projects are eligible. Mr. Jonathan Cleghon asked if more than one project will be awarded money. Mr. Skipper said that would be determined by the nature of the proposals that are submitted, but that probably only a few projects could receive funding due to the limited dollar amount of the grant program. Mr. Skipper asked members to call him if they had any questions about project eligibility prior to putting much work into a proposal.

### **The Schedule for adoption is:**

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- 11/14 – Call for Projects Announced
- 1/14 – Application Deadline
- 2/6 – TCC Endorsement of Awards/ TIP Amendment
- 2/20 – XB Endorsement of Awards/ TIP Amendment
- 2/22-3/18 – Public review and comment period
- 3/6 – First public hearing (TCC)
- 6/20 – Second public hearing / adoption (XB)

## **FY-2014-17 Transportation Improvement Program Call-for-Projects**

Mr. Skipper said that the MPO is developing a new TIP for fiscal years 2014 – 2017 and held a TIP kickoff session with the TCC on October 10<sup>th</sup> to present an overview of the schedule, anticipated revenue levels, and the application process. During this meeting, a conversation was held regarding the status of projects currently in the TIP. Copies of handouts distributed at the kickoff are available at: [www.NashvilleMPO.org/FY1417](http://www.NashvilleMPO.org/FY1417).

He said that staff is scheduling meetings with each jurisdiction to discuss their projects. Mr. Skipper said that 70% of available revenue will go to the multi-modal roadway program, 15% to the active transportation program, 10% to the mass transit program, and 5% to the ITS/Ops program.

Mr. Brashear said that filling out the online forms isn't a problem but there is no way to submit them electronically without printing, scanning, and sending them as an email attachment. He said that it would really be helpful if submitting them electronically could be done. He also requested that the form have a place to give the narrative/description of the project. Mr. Skipper said that at this time our site isn't capable of handling submissions that way but that he would look into it. Meantime, the form is also available in Word format as well as PDF.

### **The Schedule for adoption is:**

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- *10/17 – Call for Projects Announced*
- **12/14 – Application Deadline**
- January 2013 – Endorse List of Candidate Projects for Prioritization
- May 2013 – Endorse Draft TIP for State/Federal Review
- September 2013 – Endorse Draft TIP for Public Review & Comment
- October 2013 – Adoption

## **Tennessee Department of Transportation Report**

Ms. Angie Midgett said that, in response to a question at the last TCC meeting regarding reader boards on arterials, TDOT is concentrating on having reader boards on interstates only as well as two access control routes (Briley Parkway and Ellington Parkway) and is not considering arterials. She said that Nashville may be thinking about putting some on arterials. Mr. Cleghon said that it is in their long range plan.

She said that the Commissioner's project tour was well received. It covered 3,200 miles, 43 counties, and 99 projects. She said that 66 city/county mayors and 50 members of the General Assembly participated.

She said that TDOT is accepting applications for two positions in the Long Range Planning Division: a community planner and an assistant director. Applications are due Friday, November 9<sup>th</sup>.

### **MPO Director's Report**

- Mr. Skipper said that TDOT has asked the MPO to rank order a list of projects the state is considering to include in the FY 2014-2016 work program. He said that the staff will be looking to see if the scores used in the 2035 RTP are still an appropriate measure for prioritization. Ms. Midgett said that TDOT is currently looking at all projects in all stages of development to see if the solutions for them are viable or need changes. Mr. Skipper said that none of the projects on the list include PE or design. Ms. Midgett said that at meeting with the MPOs in December will address this issue as well as others. She said that any of the projects are not a priority for your area, please make a note of it.
- Update on MPO Requests for Proposals for Consulting Services  
Mr. Skipper said that an RFP has been issued for the Southeast Area Transportation and Land Use study. The selection committee will consist of members from the study area. Proposals are due November 14<sup>th</sup>. Consultant interviews will be held December 5<sup>th</sup>. He said that another RFP for General Planning and Modeling will be issued soon.
- Other comments  
Ms. Leslie Meehan, MPO staff, said that Watertown and Franklin were awarded Safe Routes to School money for bicycle/pedestrian education and improving a tunnel connecting a school with a neighborhood, respectively.

She said that TDOT is accepting applications for the next round of funding. Mr. Brashear said that he was happy about the money that Watertown received and hopes that the MPO/RPO staffs be allowed input on the evaluations/awards in the future.

Mr. Castrodad said that if anyone hasn't responded to his email regarding setting up a meeting about TIP projects, please do so soon.

Ms. Mary Beth Ikard, MPO staff, said that the Center for Transportation Excellence is holding a webinar Thursday to debrief on the transportation ballot referendums from Tuesday.

With no further business the meeting was adjourned at 11:30 a.m.

Date: \_\_\_\_\_

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Jim McAteer, Chair  
Technical Coordinating Committee

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Michael Skipper, AICP, Executive Director  
Secretary, Technical Coordinating Committee